MINUTES OF THE GENERAL MEETING OF THE WINTON SHIRE COUNCIL HELD IN THE BOARD ROOM, WINTON SHIRE COUNCIL, VINDEX STREET, WINTON ON FRIDAY 16TH DECEMBER 2011, COMMENCING AT 8.00AM.

Present: Cr EL Warren (Mayor), Cr PS Mann, Cr DR Nichols, Cr JE Sale, Cr LA Fraser

Chief Executive Officer	-	J McHugh
Director of Corporate and Economic Development	-	A Rayment
Director of Works and Engineering	-	D Timms
Minute Secretary	-	D Murphy

Item 1: Apologies

1a.12.11 Moved Cr Mann Seconded Cr Nichols
Director of Environmental Health and Community Services Ms K Morgan advised that she would attend the meeting after lunch.
CARRIED

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Item 2: Declaration of Pecuniary Interest and Conflict of Interest
Nil

Item 3: Petitions
Nil

Item 4: Confirmation of Minutes

01.12.11 Moved Cr Sale Seconded Cr Fraser
That the minutes of the General Meeting held on 17th November, 2011, Folio 15837 to Folio 15849 be confirmed.
CARRIED

02.12.11 Moved Cr Sale Seconded Cr Mann
That the minutes of the Australia Day Organising Committee meetings held 2nd and 30th November, 2011 be confirmed.
CARRIED

03.12.11 Moved Cr Nichols Seconded Cr Mann
That the minutes of the Tourism Strategy Implementation Committee meeting held 5th December, 2011 be confirmed.
CARRIED

04.12.11 Moved Cr Sale Seconded Cr Fraser
That the minutes of the Shire Beautification and Cemetery Advisory Committee meeting held 6th December, 2011 be accepted along with the following amendment – that a letter be addressed to Telstra outlining Council's concern with respect to the communications

(Telstra) pits located on the footpaths in Winton as these pose a pubic safety risk.

CARRIED

Item 5: Mayor's Report

05.12.11 Moved Cr Mann Seconded Cr Nichols
That Council write to the Minister for Local Government and the Special Minister of State, the Hon Paul Lucas and set out the terms and conditions under which Council would consider entering into the Deed of Management of Lark Quarry.

CARRIED

Item 6: Correspondence

1) Ergon Energy - 60/224
Thanking Council for partnership with Ergon Energy and preparation for upcoming disaster season.

06.12.11 Moved Cr Mann Seconded Cr Sale
That the information be received and noted.

CARRIED

2) LGAQ - 193/4556
Advising of proposed Elected Members Workshop and Policy Update 2012.

07.12.11 Moved Cr Fraser Seconded Cr Nichols
That Council receive and note the correspondence and pursue a workshop for intending candidates to be held in Winton in the run up to the local government elections in 2012, to be managed by the Department of Local Government and Planning.

CARRIED

3) Bureau of Meteorology - 111/557
Advising of preparation for forthcoming wet season.

08.12.11 Moved Cr Nichols Seconded Cr Mann
That the information be received and noted and that the Director of Engineering work with the Bureau of Meteorology Hydrology Section and properties concerned with respect to the location of the automated depth gauges.

CARRIED

4) Department of Justice and Attorney-General - 133/119
Confirmation of Special Holiday in 2012 – Tuesday 6th November 2012.

09.12.11 Moved Cr Fraser Seconded Cr Sale
That the information be received and noted.
CARRIED

5) Premier of Queensland - 8/828
Confirmation of Queensland Week sponsorship - $4,000 for Winton's Queensland Week Celebrations.

10.12.11 Moved Cr Fraser Seconded Cr Nichols
That the information be received and noted.
CARRIED

6) Department of Environment and Resource Management - 381/412
Advising that following consideration, the Valuer-General has decided that a valuation for Winton local government area will be undertaken.

11.12.11 Moved Cr Mann Seconded Cr Nichols
That the information be received and noted.
CARRIED

7) Betty Kiernan MP - 120/332
Providing a copy of correspondence with respect to Willie Mar's estate.

12.12.11 Moved Cr Nichols Seconded Cr Sale
That the information be received and noted.
CARRIED

8) Premier of Queensland - 60/227
Update on Queensland's state of disaster readiness as we approach the upcoming wet season.

13.12.11 Moved Cr Sale Seconded Cr Nichols
That the information be received and noted.
CARRIED

9) Attorney General, Minister for Local Government and Special Minister of State - 111/558
Advising Council of the NDRRA trigger point for 2011-2012.

14.12.11 Moved Cr Sale Seconded Cr Fraser
That the information be received and noted
CARRIED

10) LGAQ - 193/4557
Providing an invoice for Council's portion of the Constitutional Recognition levy.

15.12.11 Moved Cr Nichols Seconded Cr Mann
That Council arrange to pay the levy as previously agreed.
CARRIED

11) Paraplegic Benefit Fund (invoice)
Advising Council's PBF Membership is due for renewal by 31st December.

16.12.11 Moved Cr Sale Seconded Cr Nichols
That Council cancel this arrangement.
CARRIED

12) Revd Ann Nixon and Sister Dawn - 252/302
Suggestion regarding the venue for Ecumenical Services held in Winton.

17.12.11 Moved Cr Sale Seconded Cr Nichols
That Council agree to the relocation of the Ecumenical Services into the Barry Wilson Memorial Park, and advise the applicants that it cannot agree to the construction of a permanent structure, but would support a removable cross.
CARRIED

13) Queensland Boulder Opal Association Inc 409/242
Seeking sponsorship for the 2012 Queen of Gems International Boulder Opal Jewellery Design Awards.

18.12.11 Moved Cr Nichols Seconded Cr Sale
That Council agree to sponsor the prize for Category 3 for the amount of $1,000.
CARRIED

14) Winton Motorsport Association Inc - 333/1238
Seeking use of Winton airstrip for annual drag races 16th June, 2012.

19.12.11 Moved Cr Mann Seconded Cr Sale
That Council refer the request to the Airport Manager (DCEO) to ensure CASA has no objections to the request, and in the interim that Council agree to the tentative date of 16th June 2012 and use of the Winton airstrip, also that Council support the Winton Motorsport Association's endeavours to obtain their own land to conduct drag racing.
CARRIED

15) Department of Environment and Resource Management - Pf 709/5
Seeking Council response to application for renewal of Special

Lease.

20.12.11 Moved Cr Nichols Seconded Cr Sale
That Council advise of no objection to the renewal of the Special Lease, subject to the area being kept weed and pest free.
CARRIED

16) Department of Environment and Resource Management - Pf 1026/0
Seeking Council response to application for renewal of Pastoral Holding Lease.

21.12.11 Moved Cr Sale Seconded Cr Nichols
That Council advise of no objection to the renewal of the Pastoral Holding Lease, subject to the applicant having a current Property Pest Management Plan.
CARRIED

17) Department of Environment and Resource Management - Pf 1008/0
Seeking Council response to application for renewal of Pastoral Holding Lease.

22.12.11 Moved Cr Mann Seconded Cr Sale
That Council advise of no objection to the renewal of the Pastoral Holding Lease, subject to the applicant having a current Property Pest Management Plan.

18) Department of Communities - 333/1239
Providing Service Agreements for signature for approved funding to employ a local coordinator for multi-sport to support seven clubs in Winton.

23.12.11 Moved Cr Sale Seconded Cr Mann
That Council refer this matter to the DCEO for action.
CARRIED

Item 7: Officer's Reports

1 Chief Executive Officer's Report

1.1 Winton Dinosaur Trackways – Lark Quarry

24.12.11 Moved Cr Nichols Seconded Cr Mann
That Council make application for funding through Your Community Heritage Grant to refurbish the front entry and foyer area of the Trackways facility, in such a way that the full amount of the grant

funding is utilised – a maximum of $500,000.

CARRIED

1.2 Contract of Employment – Director of Engineering

25.12.11 Moved Cr Sale Seconded Cr Fraser

That Council

(1) Advertise all Contract Positions as and when they fall due for renewal;
(2) Set the terms of engagement at between four (4) and five (5) years;
(3) Adopt this approach to all Contract Positions unless Council specifically withdraws the requirement;
(4) An extension of time to 31st March 2012 be provided for contract negotiations between Council and the Director of Engineering.

CARRIED

1.3 Local Laws Officer – Enforcement

26.12.11 Moved Cr Mann Seconded Cr Fraser

That this matter be considered further in the new year.

CARRIED

1.4 Local District Management Plan – Draft

27.12.11 Moved Cr Mann Seconded Cr Sale

That a further meeting of the LDMG be called early in the new year to finalise the changes to the LDMP.

CARRIED

1.5 Coal Seam Gas Extraction – Community Attitudes Research – RAPAD

28.12.11 Moved Cr Mann Seconded Cr Nichols

That the Draft Preliminary Research Report for RAPAD on "Community Attitudes to Coal Seam Gas and Coal Mining Activities in Central West Queensland) be received and noted.

CARRIED

1.6 Bushfires and Council Plan – District Disaster Management Group (DDMG) Longreach 30th November, 2011

29.12.11 Moved Cr Sale Seconded Cr Nichols

That Council have a plan prepared that outlines the response in terms of plant and staff that can be applied in the event of bushfire.

CARRIED

Adjournment: At this stage, the meeting adjourned for morning tea, being hosted by 60 and Better at their meeting rooms, the time being 10.00am, and resumed at 10.45am with all still in attendance.

1.7 Local Disaster Management Group (LDMG) – Minutes of Meeting 12th December, 2011

30.12.11 Moved Cr Mann Seconded Cr Fraser
That Council engage a competent administration officer on a casual basis to complete the SUB PLANS by coordinating with the LDMG membership to ensure the latest information is used in the compilation.

CARRIED

1.8 Councillor Remuneration from 1 January, 2012

31.12.11 Moved Cr Mann Seconded Cr Fraser
That Council apply the new rates of remuneration for Councillors, namely –

Mayor	$72,003 per annum
Deputy Mayor	$30,859 per annum
Councillor	$17,144 per annum

as and from 1st January, 2012.

CARRIED

1.9 Corporate Credit Card Policy

32.12.11 Moved Cr Sale Seconded Cr Nichols
That Council adopt the attached Corporate Credit Card Policy.

CARRIED

1.10 Government Offer to Purchase Lot 3 (Stage 2) SP232661 Chirnside Street Subdivision

33.12.11 Moved Cr Fraser Seconded Cr Nichols
That Council

i. Council accepts the offer for Lot 3 SP232661 from the Department of Public Works in the sum of $20,000.00.
ii. The Chief Executive Officer be authorised to transact the Contract of Sale.

CARRIED

1.11 Financial Reports as at 5th December, 2011

34.12.11 Moved Cr Fraser Seconded Cr Nichols
That Council:

1 Receive and note the Financial Reports as at 5th December, 2011, and that further consideration be given to Budget items identified in the Report in preparing the second quarter Budget Review (January 2012), and

2 That Corfield Water Rates require consideration before rates can be levied in January.

CARRIED

1.12 Balance Sheet Position and Council Reserves

35.12.11 Moved Cr Mann Seconded Cr Nichols
That the Balance Sheet Report as at 5th December, 2011 be received and noted.

CARRIED

35a.12.11 Moved Cr Fraser Seconded Cr Nichols
That the Bank Reconciliation as at 30th November 2011 be received.

CARRIED

36.12.11 Moved Cr Mann Seconded Cr Nichols
That Council resolve to close the Meeting, as provided under *Section 72, Local Government (Operations) Regulation 2010*, to discuss an industrial matter affecting employees, the time being 11.28am.

CARRIED

36a.12.11 Moved Cr Fraser Seconded Cr Mann
That Council move out of Committee at 12.35pm.

CARRIED

1.13 Overpayment of Wages and Salaries

37.12.11 Moved Cr Mann Seconded Cr Nichols
That Council write off the two amounts due for overpaid salaries in the following sums:

Employee A	$816.94
Employee B	$5476.96

CARRIED

2 Director of Corporate and Economic Development Report

2.1 Tourism Product Development

2.2 Marketing

2.3 Facilities

2.4 Beautification

2.5 Sport and Recreation

2.6 Building Infrastructure

2.7 Garbage Collection

38.12.11 Moved Cr Mann Seconded Cr Sale
That the information contained in the reports be received and noted.

CARRIED

Adjournment: At this stage, the meeting adjourned for lunch, the time being 1.01pm, and resumed at 2.00pm with all still in attendance.

2.02 Old Airport Terminal Sheds

39.12.11 Moved Cr Sale Seconded Cr Nichols
That Council undertakes the following:
a) Remove and dump the rubble and other loose items from the site;
b) Advertise the smaller shed for removal with the acknowledgement that should no offer be received that the shed is also removed and dumped from the site; and
c) Clean and maintain the larger shed and allocate it for use by the Council stock route crew.

CARRIED

2.03 Sport and Recreational Coordinator Position

40.12.11 Moved Cr Fraser Seconded Cr Nichols
That the information be received and noted and that Council supports the position.

CARRIED

2.04 Easter in the Outback 2012

41.12.11 Moved Cr Mann Seconded Cr Sale
That the information be received and noted and that Council supports the project.

CARRIED

2.05 Aged Care Housing Policy

42.12.11 Moved Cr Mann Seconded Cr Sale
That the policy on aged accommodation be adopted as policy of Winton Shire Council, effective as and from the 16th December, 2011.

CARRIED

3 Director of Engineering Report

3.1 Water & Sewerage Services Report (Ref 13/15).

43.12.11 Moved Cr Nichols Seconded Cr Mann
That Council receive and note the report.
CARRIED

3.2 Workshop Services Report (13/51).

44.12.11 Moved Cr Sale Seconded Cr Nichols
That Council receive and note the report.
CARRIED

3.3 Works Department Services Report (13/05).

45.12.11 Moved Cr Nichols Seconded Cr Mann
That Council receive and note the report.
CARRIED

3.4 Corfield Bore – Capital Woks (Ref 13/12).

46.12.11 Moved Cr Mann Seconded Cr Nichols
That Council receive and note the information.
CARRIED

3.5 Sewer Relining Project (Ref 13/22).

47.12.11 Moved Cr Nichols Seconded Cr Sale
That Council receive and note the information.
CARRIED

3.6 Construction of Neighbourhood Centre (Ref 13/36).

48.12.11 Moved Cr Mann Seconded Cr Nichols
That Council receive and note the information.
CARRIED

3.7 NDRRA Update (Ref 13/55).

44.12.11 Moved Cr Sale Seconded Cr Nichols
That Council receive and note the information.
CARRIED

3.8 Outback Regional Road Group Update (Ref 13/90).

50.12.11 Moved Cr Nichols Seconded Cr Fraser
That Council receive and note the information.
CARRIED

3.9 Winton Bowls Club Inc.- Assistance Provided Regarding Rectification of Defects with the Artificial Green (Ref P/W).

51.12.11 Moved Cr Nichols Seconded Cr Mann
That Council receive and note the information.
CARRIED

3.10 Showgrounds Ablution Block – Bird Proofing (Ref 13/36).

52.12.11 Moved Cr Mann Seconded Cr Fraser
That Council receive and note the information.
CARRIED

3.11 Demolition of old hall at Middleton (Ref 13/36).

53.12.11 Moved Cr Nichols Seconded Cr Fraser
That Council receive and note the information.
CARRIED

3.12 Chirnside Street, Manuka Street and Hughenden Road Truck Park Reseal Works Performed by RoadTek (Ref 13/05).

54.12.11 Moved Cr Mann Seconded Cr Nichols
That Council approve the following transactions to take place in order to fund the reseal works:
1. Transfer the amounts required to pay for the Chirnside and Manuka Street sections from the Town Street Improvement Reserve Fund (currently $450,000.00).
2. Transfer an amount of $9,630.00 from the Town Street Improvement Reserve Fund to make up the difference between the budgeted cost and invoiced cost for the Truck Park reseal.
CARRIED

3.13 Outback Regional Water Group Update (Ref 13/103).

55.12.11 Moved Cr Mann Seconded Cr Sale
That Council receive and note the information.
CARRIED

4. Director of Environmental Health and Community Services

4.01 Community Services Coordinators Reports

Home and Community Care

Rural Family Support Program

60's & Better

Little Swaggies Childcare

56.12.11 Moved Cr Nichols Seconded Cr Mann
That the information be received and noted.
CARRIED

4.02 Disaster Funding Committee

57.12.11 Moved Cr Nichols Seconded Cr Mann
That the information be received and noted, and that copies of minutes of previous meetings be brought to Council.
CARRIED

4.03 Australia Day Organising Committee

58.12.11 Moved Cr Sale Seconded Cr Mann
That the Council ratify the committee's decisions for the organising of the Australia Day Event and make the following financial contributions:

i) Donation of breakfast foods to the Lions Club for the Australia Day breakfast
ii) Lost revenue reimbursement to the pool lessee – to be negotiated by the pool lessee and CEO
iii) Donation of prizes for the Australia Day events at the pool to be provided to the Youth Worker for presentation.

CARRIED

59.12.11 Moved Cr Warren Seconded Cr Fraser
That the Director of Environmental Health and Community Services be thanked for her services to Council and the community during the last three years.
CARRIED

Item 8: General Business

Discussion ensued about the proposed new computer system. It was resolved to place the matter on Business Arising for further discussion in January.

Question asked by Cr Sale about the proposed Winton Aged Care Plan.

60.12.11 Moved Cr Sale Seconded Cr Nichols
That Council develop a preliminary set of understandings in terms of establishing high care accommodation within Winton.

CARRIED

61.12.11 Moved Cr Nichols Seconded Cr Mann
That the Chief Executive Officer approach Department of Public Works as to the availability of the vacant block of land on the corner of Elderslie and Nesbit Street.

CARRIED

Question asked by Cr Fraser with respect to the demolition of the Old Cordial Factory.

Cr Warren formally acknowledged Mr McHugh's efforts during his time in Winton and thanked him on behalf of Council.

Item 9: Date of Next Meeting

January Ordinary Meeting	-	19th January, 2012
February Ordinary Meeting	-	16th February, 2012

Closure: The meeting closed at 4.40pm.

Confirmation: Confirmed before me this 19th January, 2012.

Signed …….
Cr EL Warren
MAYOR